



GENERATOR MAINTENANCE SERVICE AGREEMENT

Contract Date: _____

CUSTOMER INFORMATION & LOCATION OF GENERATOR:

Name:	Home Phone:
Address:	Cell Phone:
City, State, Zip:	Email Address:

GENERATOR INFORMATION:

Equipment Covered:	KW
Manufacturer:	
Model Number:	
Serial Number:	
Total Annual Investment:	(See Pricing Details Below)

GENERATOR MAINTENANCE SERVICE AGREEMENT PRICING BASED ON SIZE:

Pricing by Size (KW)	
7KW to 20KW Unit	\$450.00
25KW to 27KW Unit	\$545.00
30KW to 48KW Unit	\$675.00
60KW to 100KW Unit	\$775.00
101KW to 500KW Unit	\$895.00
Larger Unit Pricing Available upon inspection.	Quote

Upon signing, payment is due in full.

421 Smithbridge Road | Suite 1 | Glen Mills, PA 19342
 Phone: 610-358-3991 | Fax: 610-358-5108 | www.ParraElectric.com



The Generator Maintenance Service Agreement offers an annual maintenance/service plan designed to ensure the installed equipment is maintained to the highest possible level of readiness in the event of an outage.

Parra Electric, Inc. shall provide the following services:

Parra's 25 Point Inspection Annual Inspection Items	
1	Replace air filter
2	Change engine oil
3	Change oil filter
4	Lubricate necessary fittings (if applicable)
5	Check coolant level (add if applicable)
6	Repair minor leaks (ex. loose fittings)
7	Inspect and adjust fan belts (if applicable)
8	Check flex connection and mountings
9	Check operation of block water heater or carburetor heater
10	Check battery level
11	Check operation of battery charging equipment
12	Inspect governor linkage, oil level, and controls
13	Inspect electronic connections
14	Inspect day tank and pump control
15	Change spark plugs (only at required hours)
16	Drain water separator on diesel units
17	Check operation of fans, pumps, and louvers
18	Check exhaust system
19	Operate generator check for correct voltage and frequency
20	Check auto start-stop mode
21	Simulate each safety shutdown (on applicable units)
22	Load test machine and check operation of transfer switch (will only be done with permission of home/business owner)
23	Clean debris in and around unit
24	Clean exterior of unit housing
25	Review service and unit with client

Note: Some of the services may not apply to your unit specifically.

Effective Date: _____

Terms & Conditions:

- The term of this Agreement shall be (1) year from the date contract is signed, and will auto-renew from year to year thereafter, unless either party requests written termination of the Agreement at least thirty (30) days prior to any expiration or expiration renewal date. Any price increases due to rising material costs will be communicated upon the scheduling call.
- Customer shall maintain a visual inspection to ensure the unit is functional between services. These practices should include, but not be limited to, observing fluid leaks from the unit, preventing debris and landscape material accumulation in and around the unit, unit exercises as programmed, and any warning lights or sound indicators signaling an issue.
- Maintenance visits will be performed Monday through Friday during normal business hours. Customer is responsible for scheduling appointments and must be present during the service.
- Equipment or parts outside of the 25 point checklist (i.e. battery—annual replacement not needed) in need of replacement or repair will be brought to Customer’s attention and billed separately. Note: Oil, oil filter, air filter, spark plugs, etc. are included in the service cost. If work is done by another contractor, this agreement is deemed null and void.
- Agreement is transferrable to new homeowner upon sale of property. Customer must notify Parra Electric, Inc. in writing and accompany with a copy of the maintenance service agreement.
- Please note: In the event of extended generator usage, the manufacturer’s guidelines must be followed regarding oil changes and service.

Warranty:

Products and services are warrantied for one (1) year to be free from defects in material and workmanship.

Parra Electric, Inc. and customer hereby agree to the terms and conditions of this Generator Maintenance Service Agreement. This Agreement shall be in effect for a period of 1 year with auto-renewal, and it may be terminated by either party within thirty (30) days written notice prior to auto-renewal date.

_____	_____
Customer Signature	Date

_____	_____
Parra Electric, Inc. Authorized Signature	Date

Thank you for your business. We look forward to continuing to work with you.